

Risk Assessment

- Risk assessments and relevant certification are available for the premises/structure and facilities.
- Retreats are led by qualified teachers and there are no outdoor activities requiring special qualifications.
- The ratios of staff to young people for the activities conform to those recommendations by L.E.A.'s and the Diocese of Leeds.
- Our staff have the experience, competence and professional qualifications to work with the age range of the group.
- All members of staff have C.R.B clearance.
- Persons involved in the administration of first aid hold relevant current qualifications.
- All equipment and resources provision is suited to task, adequately maintained and in accordance with statutory requirements and current good practice, with records kept of maintenance checks.
- The Retreat Leader will provide the opportunity to liaise with schools' designated staff to discuss the programme.
- There are appropriate alternative programme options in the event of bad weather, staff illness and other unforeseen circumstances.
- We have a Code of Conduct for visiting groups that will be provided to the Teachers in charge. This is part written part verbal.
- Staff and pupils are made aware of emergency procedures immediately upon arrival, including fire escape routes and exits.
- Pupils are made aware of out of bounds areas on arrival and ground rules to be adhered to.
- There is documented divisions of responsibilities between us and any visiting groups regarding safety, supervision, the programme and general welfare, which will be made available to the Teachers in charge.
- We have documented procedures for dealing with accidents, near misses and emergencies and records are available for inspection.
- We comply with relevant legislation such as the Health and Safety at Work Act and associated Regulations, the Food Safety act and associated Regulations, the Fire Precautions (Workplace) Regulations etc.
- We hold suitable Public Liability Insurance.
- We encourage responsible attitudes to the environment as an integral part of the programme.